

Project Manager Notice

AFAD is looking for a Manager for a project financed by Directorate-General for European Civil Protection and Humanitarian Aid Operations (DG ECHO). The duration of the full time assignment is 11 months.

About the Project

AFAD is one of the partner institutions in an international Project "BORIS - Cross Border Risk Management" financed by the DG ECHO.

The main aim of the project is; Cross-border disaster risk management through prevention and preparedness in Europe, IPA beneficiaries and EU Neighborhood countries

The BORIS project focuses on the assessment of seismic risk and flood risk, having cross-border impact potential in several countries participating in the Union Civil Protection Mechanism. Typically, the transboundary risk assessment requires the use of shared approaches, employing common data type and analysis models, and allowing to represent the impact in a shared framework established among the countries. The BORIS activities are in line with the preventing disaster risk policies defined by the EC, with the decision N. 1313/2013/EU on a Union Civil Protection Mechanism (UCPM), calling the Participating States to develop national risk assessment (NRA) periodically. BORIS aims at increasing the protection from cross-border disasters by developing:

- i. a shared methodology for single and multi-risk assessment, which will allow the evaluation of expected consequences for single natural hazards as well as multi-risk impact comparison and ranking in transboundary regions,
- ii. a platform for single and multi-risk assessment and representation, which will facilitate the storage and updating of data, models and documentation, representation of damage and impact results with a harmonized approach, as well as results visualization and sharing for an agreed and shared transboundary risk assessment.

Duties, objectives and competencies

- Providing general support to project management team
- Preparation of work plans to facilitate the implementation of the project
- Manage the implementation of all activities in line with Project strategy
- Drafting to necessary reports such as activity reports, progress reports, and final reports (both technical and financial reports)
- Any other duties related to the nature of the job as requested by the project managers

Requirements

Education

- University degree in a related field e.g. business administration, international relations, public relation or education and social sciences

Experience

- Minimum 7+ years of experience in Project management, in an EU Supported Project under community programs (Erasmus or Horizon etc.) and approved with document
- Having experience as project director or Key Expert position under IPA - Technical Assistance Projects and approved with document
- Proven working experience of emergency projects / humanitarian aid project
- Excellent computer literacy

- Excellent communication skills in both Turkish and English
- Working experience working with public institutions in EU projects - Desired

How to apply

- Interested candidates should send their CVs to planlama@afad.gov.tr. The deadline for applications is 17:00 - 28.01.2022.
- For detailed information 0312 25827532